

Manaaki Taurira Grant 2006

TE TARI O TE KAITIAKI MŌ NGĀ TAKE MĀTAURANGA MĀORI Māori Education Trust



The Manaaki Taurira Grant is funded by the Ministry of Education and administered by the Māori Education Trust. It provides financial assistance to Māori tertiary students who meet **all** of the following criteria:

THE STUDENT MUST:

- be of New Zealand Māori descent and enrolled as a New Zealand Māori at their tertiary institute
- be enrolled and attending a New Zealand University, College of Education, Polytechnic, Whare Wānanga or NZQA accredited course of 12 weeks duration or longer
- have an income or joint income which does not exceed the criteria outlined below set by the Ministry of Education and the Māori Education Trust:

| If your income is between: | You are only eligible if you have: |
|---|------------------------------------|
| \$0 - \$11,999 | Zero or more dependents |
| \$12,000 - \$20,999 | One or more dependents |
| \$21,000 - \$23,999 | Two or more dependents |
| \$24,000 - \$29,999 | Three or more dependents |
| If your income is \$30,000 or more you are not eligible | |

- be enrolled on a course which starts between: - **1 August 2005 and 31 March 2006 (for Round One)**
- **1 April 2006 and 28 July 2006 (for Round Two)**
- not be receiving a Training Incentive Allowance (TIA), ACC or any other grant or scholarship to pay their tuition fees
- send with the application:
 - a verified deposit slip, cancelled cheque or bank statement with a printed bank account number
 - a verified fees invoice/document with the start date, finish date/duration and tuition fees
- send the fully completed application form in on time

IMPORTANT INFORMATION:

- The Manaaki Taurira Grant only helps pay for a small percentage of your tuition fees.
- The maximum amount you can be paid per year is \$1,250.
- The 2006 application form will only be accepted for Round One and Round Two 2006 entries.
- All applications must be sent to the Māori Education Trust on or before the closing date. This will be checked by the date stamped by the postal company (Note: Contact your local post shop for the time your mail box is cleared to ensure it will be date stamped for the correct date).
- No missing or corrected information will be accepted after the closing date. The earlier you submit your application the more chance you have of being able to resubmit information if your application is incomplete or ineligible (Note: The Trust cannot guarantee that you will have the chance to resubmit).
- Do not fax or e-mail this application form or any other supporting documentation to the Māori Education Trust. Only original copies of the application form will be accepted (invoices, certificates etc, can be photocopies).
- Changes to your eligibility via fax, e-mail or telephone will not be accepted.
- In Round Two 2006, you cannot apply for the same tuition fees you were successful with in Round One 2006.

Note: For more information please refer to the 'Frequently Asked Questions' pages at the back of this application form.

IMPORTANT DATES AND CONTACT DETAILS:

Please send your application form to:

Māori Education Trust
PO Box 11-255
Level 2, Old Dominion Building
78 Victoria Street
Wellington

Round One:

Closes: Friday 31 March 2006
Payment: Friday 30 June 2006

Round Two:

Closes: Friday 28 July 2006
Payment: Friday 8 September 2006

IF YOUR APPLICATION IS RECEIVED LATE OR INCOMPLETE YOU WILL BE DECLINED

| |
|-----------------------------|
| Applicant's Name: |
| Applicant's Postal Address: |
| |
| |
| |

You must attach a 45 cent stamp here or this page will not be returned to you.

ACKNOWLEDGEMENT RECEIPT

If you attached a stamp above, this page will be posted to you to acknowledge receipt of your application and inform you of your eligibility.

Note: You may receive this page after the closing date which means you will be unable to resubmit any additional information.

MĀORI EDUCATION TRUST USE ONLY:

Tēnā koe,

Thank you for your Manaaki Taurira application, which was received by the Māori Education Trust on:

Your application is:

ELIGIBLE (AT THIS STAGE)

You will be informed of the final decision by mail, shortly before the payment date. A check will be made with your tertiary institute to confirm you are enrolled as a New Zealand Māori and attending your course.

- Important Notes:
- It is recommended that you check your details with your tertiary institute and advise them if you are unable to attend your course at any stage.
 - Your bank account was invalid / not supplied.
 - You are only eligible for _____

NOT ELIGIBLE BECAUSE:

- Your application was late (all applications must have been sent to the Māori Education Trust on or by the closing date)
- The income section was not completed:
 - You did not indicate your likely net income for 2006
 - You did not state the number of dependents you care for
 - You did not indicate how you are paying your tuition fees
- Your income exceeds criteria (if \$ _____ or more, you must have _____ or more dependents)
- You indicated that your tuition fees are being paid by a TIA allowance, ACC or another grant or scholarship
- You indicated that you were not of New Zealand Māori descent
- You did not complete your whakapapa or the special case section
- Your Māori ethnicity was not certified
- Your application was not endorsed
- You are not enrolled at a New Zealand University, College of Education, Polytechnic, Whare Wānanga or NZQA accredited course
- You did not indicate whether you are enrolled as a New Zealand Māori at your tertiary institute
- A verified invoice / documentation was not supplied
- The invoice / documentation supplied was insufficient as it did not state your:
 - Course start date / semester
 - Course finish date / duration
 - Tuition fees (this had to be shown in a breakdown of the full course-fee or the word 'tuition fee')
- Your course did not start between 1 August 2005 and 31 March 2006 (Round One)
- Your course did not start between 1 April 2006 and 28 July 2006 (Round Two)
- As your course commenced before April 2006, you can only apply for your Semester Two tuition fees or paper / modules / units commencing from April 2006. These dates and tuition fees must be clearly shown on the invoice / documentation.
- You did not sign the declaration
- You have already received Manaaki Taurira assistance for this course in Round One 2006
- Other _____

Māori Education
Trust
Date Stamp

All missing or corrected information must be sent to the Māori Education Trust by the closing date of 31 March 2006 (Round One) or 28 July 2006 (Round Two). Do not fax or e-mail the information or submit a new application.

Please contact the Māori Education Trust well before the payment date of 30 June 2006 (Round One) or 8 September 2006 (Round Two) if you have a query regarding your eligibility or changes to your course, contact or bank account details.

Māori Education Trust
PO Box 11-255
Level 2, Old Dominion Building
78 Victoria Street
Wellington
(04) 499 8041

If you tick that you have previously been awarded a Manaaki Tauria Grant, and your details are not in the database, you will be declined.

SECTION 4: PREVIOUS SUCCESSFUL APPLICANT?

Have you previously been awarded a Manaaki Tauria Grant since 1995?

- Yes → **Go to section 9 (next page)**
- No (or if you are unsure) → **You must complete this whole page**

You must state your iwi.

SECTION 5: KOROWAI MĀORI

- a) I am of New Zealand Māori descent: Yes
 No – **Not Eligible (do not continue)**
- b) Please list your main:
 - i. Iwi: _____
 - ii. Hapū: _____
 - iii. Marae: _____

If you do not complete Section 6a or 6b, you will be declined.

SECTION 6: WHAKAPAPA

You must complete your whakapapa **or** the special case below:

- a) **Option A: Whakapapa**

Grandfather Grandmother Grandfather Grandmother

Father Mother

Kaitono (Applicant)

Only complete the special case if you cannot complete your whakapapa.

- b) **Option B: Special Case**
I do not know my whakapapa but I have provided proof of my New Zealand Māori ethnicity to the certifier:
 - Yes – **The certifier must still complete Section 7 below**
 - No – **Complete your whakapapa above and Section 7 below**

If your whakapapa is not certified, you will be declined.

SECTION 7: CERTIFICATION OF WHAKAPAPA

You must now get a Kaumātua, Justice of the Peace, Solicitor, Māori Liaison Officer or authorised person at your Rūnanga Office to certify that you are of New Zealand Māori descent. The certifier must be of New Zealand Māori descent (excluding a Justice of the Peace or Solicitor) and can not be your sibling, spouse, parent or grandparent.

You can have someone whose title is one of those listed on this page complete this section, **or** you can complete a statutory declaration.

- a) Certifier's Title:
 - Kaumātua
 - Justice of the Peace
 - Solicitor
 - Māori Liaison Officer
 - Rūnanga Office
 - None of the above – **Not Eligible (do not continue)**
- b) Certifier's Signature: _____ Certifier's Name: _____
- c) Certifier's Contact No: (____) _____ Date: ____/____/____

If the certifier is also endorsing your application they must sign both sections.

If the endorser is also certifying your whakapapa they must sign both sections.

SECTION 8: ENDORSEMENT / WRITTEN REFERENCE

This must be completed by a Kaumātua, Māori Liaison Officer, Tutor/Teacher who is Māori, Leader of a Māori Community Group (e.g. marae, church or sports team) or Iwi Representative of a Māori Authority, Rūnanga or Trust Board. The endorser must know the applicant and can not be your sibling, spouse, parent or grandparent.

The endorser must state an acceptable reason why they believe you should be awarded a Manaaki Tauria Grant.

- a) I endorse this application because: _____

- b) Endorser's Signature: _____ Endorser's Name: _____
- c) Endorser's Title (one of the above): _____
- d) Endorser's Contact No: (____) _____ Date: ____/____/____

FREQUENTLY ASKED QUESTIONS

Question: How can I make sure I have completed the form correctly?

Answer: Complete the checklist below.

Checklist:

- I have attached a 45 cent stamp to the Acknowledgment Receipt
- I have stated my name, surname, gender and date of birth (Section 1)
- I have stated my postal address (Section 2)
- I have provided a correct bank account number (Section 3)
- First time applicant: I have completed all of the Korowai Māori section (Section 5)
- First time applicant: I have completed my whakapapa or the special case section (Section 6)
- First time applicant: My ethnicity has been certified by one of the authorised certifiers (Section 7)
- First time applicant: My form has been endorsed by one of the authorised endorsers (Section 8)
- I have completed all three income questions (Section 9)
- I have stated my course name (Section 10a)
- I have stated my tertiary institute name (Section 10b)
- I have indicated that I am enrolled as a New Zealand Māori at my tertiary institute (Section 10e)
- I have indicated that my course is NZQA accredited or at a New Zealand University (Section 10f)
- I have attached a verified fees invoice and / or documentation showing my course start date, course finish date/duration and tuition fee (Section 10g)
- I have signed the declaration (Section 11)
- My application will be sent to the Māori Education Trust by the closing date

Question: What is the value of the Manaaki Taura Grant?

Answer: The value of the Manaaki Taura Grant depends on the amount of the tuition fee for your course and the total number of successful applicants applying for the grant at the time of payment. Once the total amount of the requested fees and the amount of funding that is available is entered, the system automatically calculates the percentage and the maximum amount that will be paid. Note: Manaaki Taura does not pay for your full tuition fees, only a small percentage.

Question: Can I post my application form into the Māori Education Trust on the closing date?

Answer: Yes, as long as it is date stamped before or by the closing date. This is checked by the date stamped by the postal company (Note: Contact your local post shop for the time your mail box is cleared to ensure it will be date stamped for the correct date).

Question: I did not apply or was declined for the Manaaki Taura Grant in Round One 2006, can I apply in Round Two 2006?

Answer: Yes, but only if:

- a) You begin a 'new course' that starts between 1 April 2006 – 31 July 2006 and is longer than 12 weeks duration; **or**
- b) You have papers / modules / units that start within the dates for Round Two. Note: The invoice / documentation attached must show the start date and tuition fee for each paper / module / unit, or the Semester Two tuition fees.

Question: Do I have to be studying full-time to be eligible for the Manaaki Taura Grant?

Answer: No, as long as your course is of 12 weeks duration or longer.

Question: Can I re-apply in Round Two for the same tuition fees I was successful with in Round One?

Answer: No.

Question: Can I apply for the Manaaki Taura Grant if I am studying by correspondence or extramurally?

Answer: Yes.

Question: Can I fax or e-mail my application or any other supporting documentation to the Māori Education Trust?

Answer: No. All documentation must be received via post, courier or in person. Applications that are faxed or sent via any other form of electronic means (including via e-mail) will not be accepted.

Question: I have no tuition fees for my course. Can I apply for my course-related costs instead?

Answer: No. The Manaaki Taura Grant only helps towards the payment of your tuition fees.

Question: My invoice does not state my course start and finish dates / duration. Can I attach an invoice showing the tuition fees, and another form of documentation from my tertiary institute stating the start & finish dates / duration?

Answer: Yes. The start date, finish date/duration and tuition fees can be shown on a verified invoice and / or documentation from your tertiary institute.

Question: My tertiary institute invoices me semester by semester, how do I apply for Manaaki Taura?

Answer: You can apply for the Manaaki Taura Grant round by round as long as the course start dates on the invoice / documentation fit the criteria. That is, for Round One, the course starts between 1 August 2005 and 31 March 2006, and for Round Two the course starts between 1 April 2006 and 28 July 2006.

Question: How can I prove that I am of Māori descent?

Answer: Please complete either your whakapapa or the special case section and then:

- i. have a Māori Liaison Officer, who can verify your enrolment as a New Zealand Māori at your tertiary institute, complete Section 7; or
- ii. show your birth certificate or passport which states that you are of New Zealand Māori descent to the certifier, and have them complete Section 7; or
- iii. have one of the certified people who know you are of New Zealand Māori descent complete Section 7; or
- iv. complete a statutory declaration before a Justice of the Peace or Solicitor and have them complete Section 7; or
- v. have an authorised person from your Rūnanga Office, who can verify that you are of New Zealand Māori descent, complete Section 7.

Question: What if I ticked the wrong box on the form? Can I phone in and have someone at the Māori Education Trust change the form?

Answer: No. The Māori Education Trust can not change any of your responses to any of the questions that can affect your eligibility without confirmation in writing or proof thereof by the closing date.

Question: Can a secondary school student apply for Manaaki Taura if they are also studying at tertiary level?

Answer: Yes, as long as they have not been successful with a Māori Education Trust secondary scholarship.

FOR FURTHER ASSISTANCE PLEASE CONTACT THE MĀORI EDUCATION TRUST

Māori Education Trust
PO Box 11-255
Level 2, Old Dominion Building
78 Victoria Street
Wellington

Phone: (04) 499 8041
info@maorieducation.org.nz
www.maorieducation.org.nz